

Setting up a Just Giving page

Step-by-step instructions

- Visit www.justgiving.com
- Select the orange 'start fundraising' button
- Type 'Suffolk Artlink' In the search bar at the top of the screen
- Select the top option (this is us!)
- **If you already have a Just Giving account** – log in
- **If you don't** you'll need to register for one now
- **Once you've logged in/registered:**
- When it asks 'what are you doing?' Select the most relevant option for you
- Fill in the details of your fundraising, including choose a unique URL for your fundraising page
- Select 'create page'
- Select 'personalise page' at the top of the page to add details of your fundraising, then 'save and continue' when you are finished.

Creating a personalised text to donate code

If you want to give your friends, family and contacts the chance to text donate to you, using a special personalised code:

- Select the 'edit your page' option (this is just below the 'personalise' option when you are on your fundraising page)
- Look for the red 'Just text giving by Vodafone' logo on the bottom right of the screen
- Select 'Get started with your unique text code' just below this logo
- Follow the instructions to create your personalised code, a suggested donation amount and to share these details on social media.